

Dolphin Construction Software Design Consulting Group (SDCG) is a financial management systems software development firm. It specializes in ERP systems and gets into customization and custom made projects. The company boasts a team of 80 team members (all specialized in systems integration).

More than 4000 customers, spread all over the Middle East and North Africa, are all trading, media and industrial firms to which SDCG offers a comprehensive range of solutions catering to the administration and finance departments needs and aiming at increasing productivity, lowering risks and enhancing administrative efficiency.





Since 1985, Software Design consulting group has been developing and delivering financial management systems that transform traditionally static, administrative functions into a dynamic part of the corporate decision making process. By providing the tools necessary to manage their system, Software Design contributes efficiently to its customers' strategic business objectives.

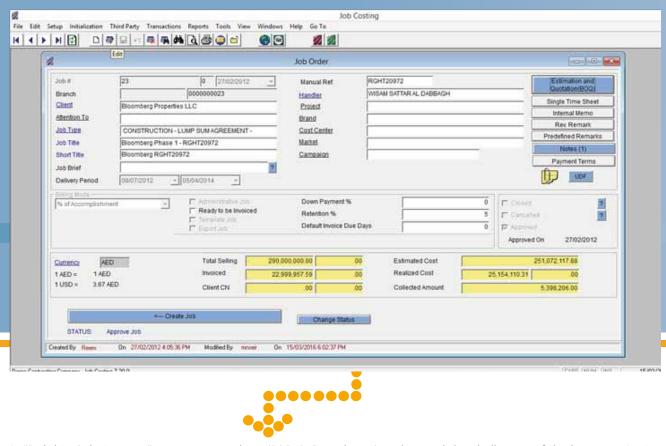
# -- Introduction

Dolphin Construction is a powerful tool for managing all aspects of a contracting operation, targeting medium to large size projects.

One single solution integrates Clients Quotations, Cost Estimates, Suppliers' pricing & LPOs, various Client Billing methods, CRM system, Contact Management & Sales tracking, Cost Control, Material Requisition & Consumption, Task Management, Scheduling of Human Resources assigned to Jobs & Tasks, Time sheet of labor & Employees, Assignment of Equipment & Heavy vehicles to projects and Sites, Powerful ERP Financial & Inventory Control systems (Multicurrency, Multi-company, Multi-branches...).

Dolphin is the ideal tool that makes it so simple to all project managers & team members for tracking the project's evolution, and for accessing all necessary information on a project, no matter where they are.

The use of excel or other personal files saved on individual computers are not allowed any more. ONE centralized system consolidates all data from various departments: Cost estimators, Business developers submitting quotations & securing RFIs/new projects, Cost Controllers, Procurement, Material & Purchase requisitions, Quantity Surveyors, Management of sub-contractors, HR for resource planning & labor assignment to projects, Workshop monitoring of Heavy Vehicles & Equipments used different sites/locations, Variation & Change Orders, Finance & account team for Billing and Payment Certificates (with control of down payments, retentions, A/R, A/P, cost of material on site..).



At "Dolphin Solutions Inc", our team members (R&D & Consultants) understand the challenges of the business. Arising from 3 decades of design & development of Construction Aided Software Solutions, our team contributes in transmitting the best business practices and business knowledge to our clients, for a fast implementation and best use of the systems.

The ultimate goal of Dolphin Construction, besides assisting the project managers in monitoring their projects progress in a timeless and efficient manner, is to trace the actual cost spent against the cost estimates (budgeted costs) with respect to the achieved (accomplished) quantities.

Whether Cloud based or deployed at own servers, Dolphin Construction is accessible to all users (engineers or administrators) from all remote sites (cities or countries). It provides up-to-date figures and supplies transactions for on-line approval through the integrated workflow (Procurement, Client submittals, Material requisitions...). Users are given online access to all paper work documents related to a project through file attachments (Client agreements, notes, project planning, Variation orders...).

# modules and features

# Job Costing Module

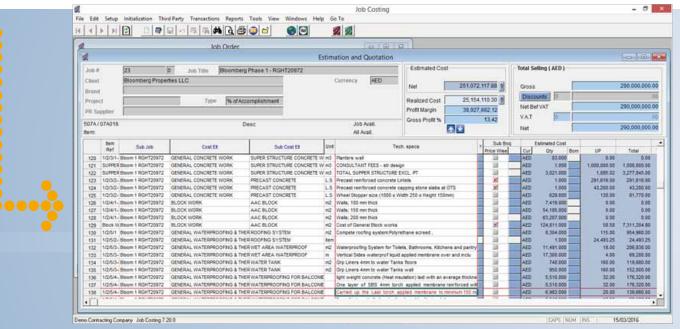
Used to define projects and sub projects (various sections & phases). All types of documents may be attached to each project such as drawings, deals, notes and memos... Project brief, and project's coordinators are recorded at the Job level.

# · Activities Listing

It is a list of cost elements, coded with the hierarchical structure. It includes the usual 16 or 33 divisions covering all activities of a general contracting project.

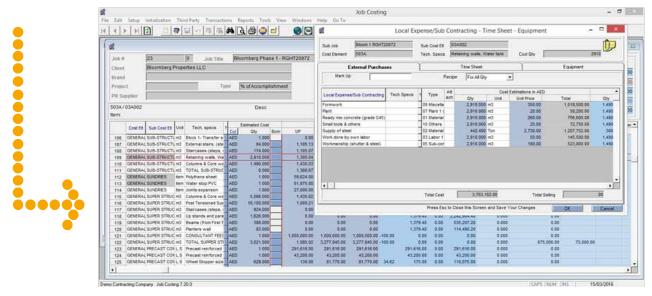
#### Bill of Quantities

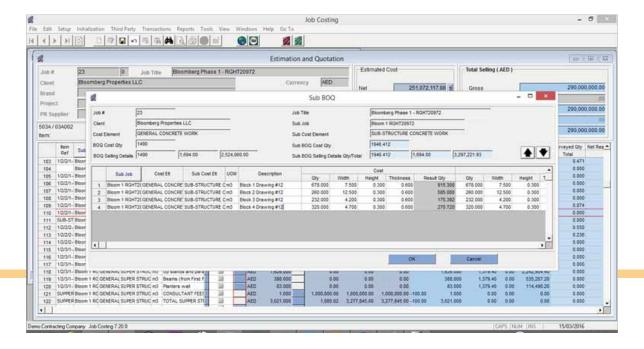
It may be imported from excel, duplicated from standard templates, or entered manually. The BOQ defines all activities of a project with unit of measurement, quantities and technical specifications.



# · Quantity Take off

The entry of the total quantities of each activity (in Meters, Sq. or Cubic Meters) is detailed by the original source of information leading to such measurements. It may be broken down for example by floor, by room or by area.

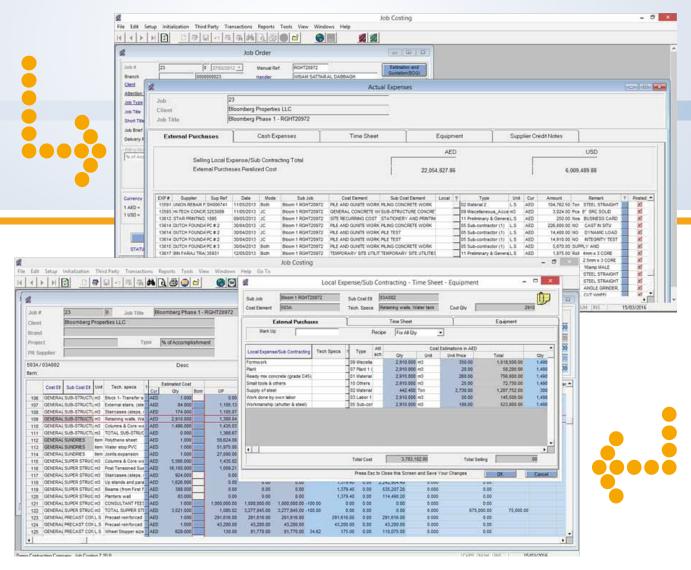




#### Cost estimate

Each cost element (activity from BOQ), has cost estimate details broken down into the 5 cost elements: Bill of Material, Labor, Subcontracting, External purchases and equipment. The system keeps track of the suppliers' price proposals submitted during the cost estimate phase. Depending on the type of operation, cost rates may be imported from suppliers' initial catalogue price list, to which we add the suppliers' discounts & shipment expenses (when exist).

Cost estimates & cost rates of some activities may be inspired from other projects previously realized.



# Client Quotations (Tendering)

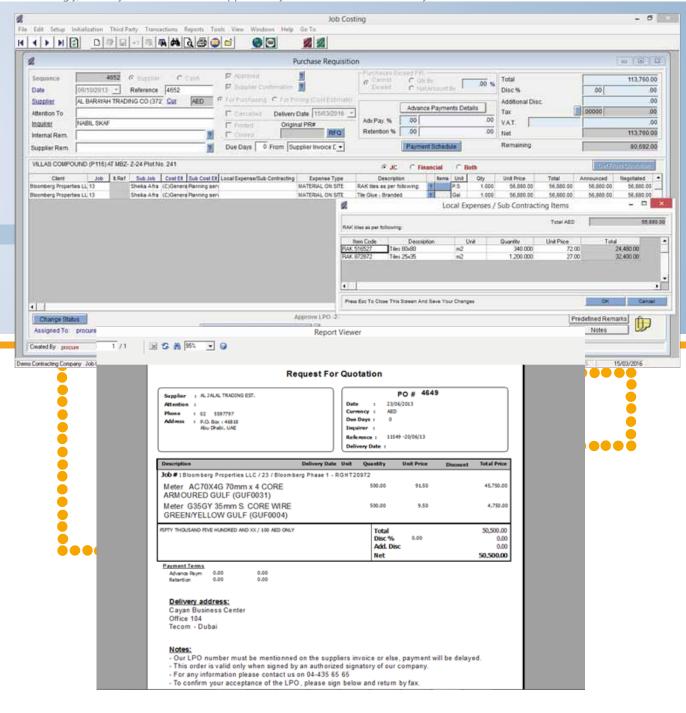
At the level of each cost element of the BOQ, selling prices may be set based on standard rating, or, on a percentage markup of the cost estimates. Quotations may be sent to clients directly, online from the system, without the hassle of exporting PDF files and then attaching documents to the traditional mail exchange. History of mails sent with content & revisions is traced at the level of each job.

#### Procurement

The cycle starts from a Purchase Requisition formulated by the remote sites. These are submitted to the Procurement department through a workflow system. "Requests for Quotations" may be issued & sent simultaneously to various suppliers. Received prices are entered and compared for the best price/conditions' appraisal. History of rates previously collected on other projects is a valuable information to the buyers in their decision making. Confirmed Purchase Orders (LPOs) are controlled against initial budgets, supplier credit limits and users' privilege levels with ceilings on purchase amounts.

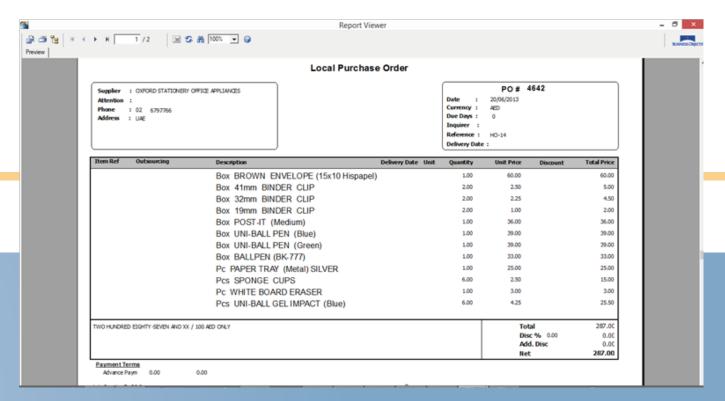
Dolphin offers a friendly monitoring of the long lists of Purchase Requisitions that are under processing (RFQ status), of the confirmed LPOs still outstanding, and, of the ones fully or partially delivered.

RFQs and LPOs are mailed to suppliers directly from the system, benefiting from the contact management features available in VD. Accordingly, a history of all mails sent to suppliers may be retrieved instantaneously.



#### Sub-Contracting Management

Requests for Quotations & LPOs may be submitted & tendered to sub-contractors (for outsourcing tasks &Jobs). Their price rates may have been previously predefined the suppliers' levels, by type of activity. Dolphin controls the suppliers' deliveries, their advance payments and retained amounts. Suppliers' accounts payable are split in outstanding balances by project.

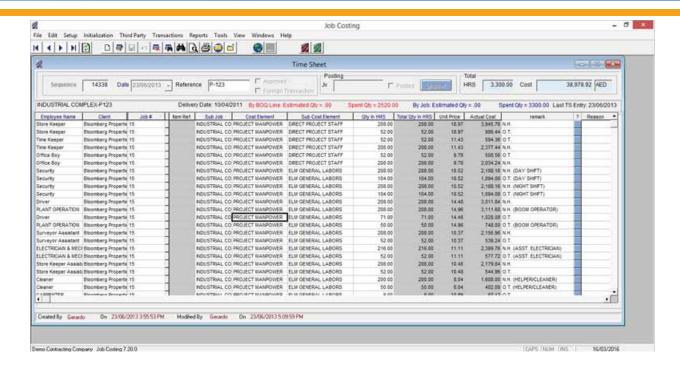


#### Material Requisition and Material consumption

Fully integrated with Visual Dolphin Inventory Control System, where items are stored in warehouses, and used on projects.

#### Labor cost

Is monitored through a time sheet system that controls the time and type of workers assigned to each section of the project (activity of the BOQ). This time maybe regular, or overtime, with various cost rates by level of qualification of the labor. History of mails sent with content & revisions is traced at the level of each job.

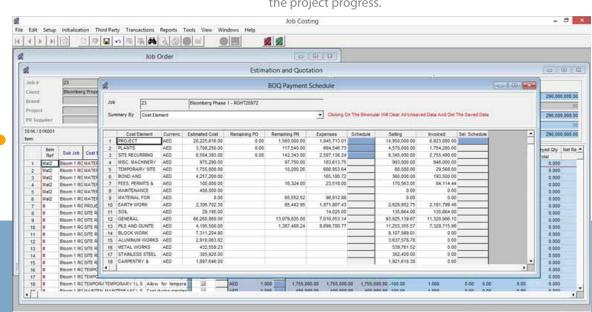


#### Equipment cost

For the Equipment assigned to any project, when the cost is related to the duration time spent on the site, it is calculated based on the standard cost rate per equipment, per day, per week or per month.

# Cash Flow Management

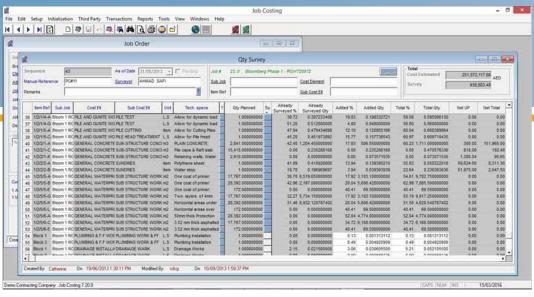
It calculates the estimated cash needed for the completion of a project (outflow and inflow of cash) depending on the various phases. Expected payments and collections are defined at the level of each section of the BOQ with projected dates. Cash flow entries may be revised during the project progress.



#### Quantity Survey

Is handled through Dolphin by matching the expected quantities in a BOQ with the achieved ones. Two levels of QS may be generated: The one effectively realized, and the one agreed with the client's consultants (that generates a payment certificate).





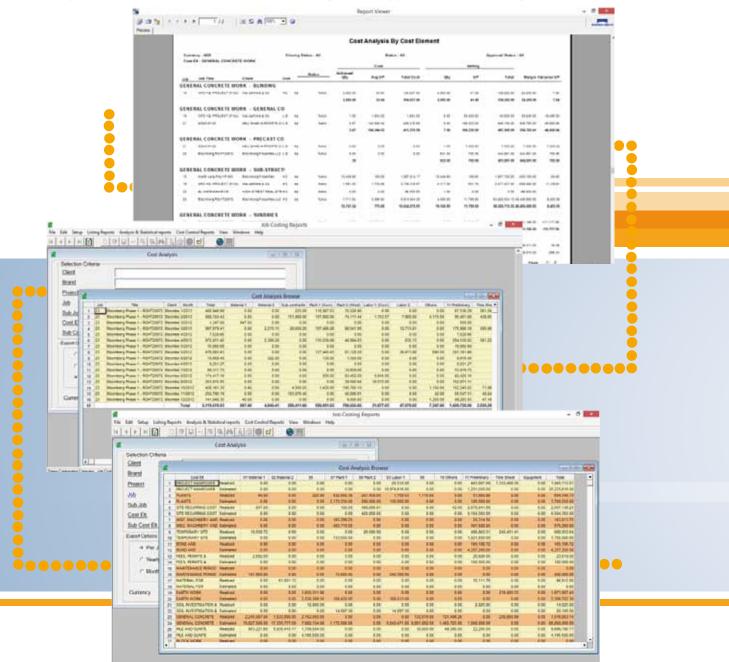
# Detailed Client billing

May be issued periodically, based on the payment certificates issued from the Quantity Survey (QS). Such invoices take into consideration a ratio of the material on site, Down Payments previously received and client's retentions. Choices of invoicing methods are based on:

- → Full or Partial amounts
- → Percentage of accomplishment
- -> Annual Fees (applied for property management)
- -> Cost Plus & Time/Service billing

#### Cost Control Analysis

Several reports and rich analytics permit the monitoring of the actual cost against the achieved quantities (in comparison to the initial cost estimates). Such reports may be detailed to extreme levels of a single transaction related to labor, material, subcontracting or miscellaneous expenses. These consider LPOs or commitments already done to suppliers where invoices not yet received.



#### CRM System

It handles clients, suppliers and trade partners' information and contacts (such as names, positions, phone numbers and coordinates). Filtering criteria allows to pick suppliers based on their specializations, locations or ranking... Each contact is attached to documents related to his trade licenses, insurance, certifications or agreements...User defined fields enhance the contacts (clients & suppliers) with additional information depending on the company's interests (such as number of employees, solvency, estimated revenue, ranking,...)

Clients and suppliers addresses, as well as projects' sites, are directly linked to Google Maps for an easy trace of their locations.

# Management of Change Orders

Clients' variations orders are defined as an integral part of the initial deal or managed as an independent agreement invoiced separately.

#### Annual Contracts

Represent yearly agreements on maintenance works, (such as property management). Call centers allow the generation of tasks & missions assigned to employees & operation personnel for actions to take. Actual costs of such tasks are measured versus annual fees and charges. Automatic renewal of Contracts may be generated (in a shape of proposals) at the expiry of the previous agreement.

## Analytics and Reporting

Dashboards & Business intelligence tools add to the traditional reports more graphics and better drill down analysis, by compiling all data from the system's transactions. Dimensions could be the Years & Months, Project types, Expenses Types, Project Activities & Cost elements, Client's activities, Locations (Regions and Countries), Project managers & Account executives, ...

All these elements are melted together for displaying helpful and constructive graphical analysis covering all management needs.



# • Mobility (IOS, Android and Portable Devices)

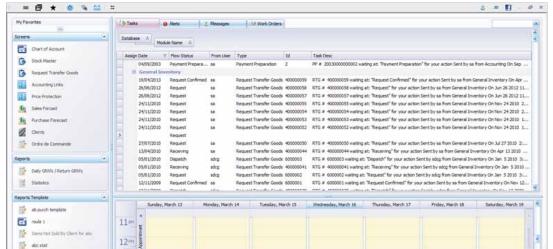
It adds to the friendliness and offers a fast access to project's data. Mobile apps grant an online access to the systems, from wherever you are, about the project's status: Clients contacts & phone numbers, clients financial balances, statement of accounts, unsettled transactions, detailed project information and statuses...

More to come in future releases for mobile online approval of Purchase Requisitions, or monitoring the suppliers deliveries.

# Alerts: accessible from " My Dolphin "

More humanization of the technology.. My Dolphin allows you to define immediate alerts & send them to concerned persons based on their elements of interest: Alerts when budgets are exceeded, when client collections are delayed, when a workflow request is left pending & unattended... just few samples of hundreds of alerts that highlight matters to key people that may be sorted out at their very

early stages.



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